

SOUTH HULL ELEMENTARY SCHOOL STUDENT HANDOUT 2023-2024



CONTACT US

Report student's absences daily by leaving a phone message or sending an email to southhull@wqsb.qc.ca

School Phone: 819-684-6565 ext. 1
School website: southhull.westernquebec.ca
Daycare: 819-684-6565 ext. 2
Home & School website: southhullhs.ca
WQSB Phone: 819-684-2336

School e-mail: southhull@wqsb.qc.ca
Follow us on Twitter @wqsb_southhull
Daycare email: nsplane@wqsb.qc.ca
Home & School email: southhullhomeschool@gmail.com
WQSB website: www.wqsb.qc.ca

Principal: Erick Tremblay
School Secretary: Linda Hennink
School Secretary: Amélie Girard
Daycare Technician: Norma Splane

MESSAGE FROM THE PRINCIPAL

Dear Parents, Guardians and Students:

It is my utmost pleasure to be your new Principal at South Hull. I look forward to working with the staff, students and the community. We are excited to welcome you and we are all looking forward to a new school year.

South Hull School is a wonderful place to learn, socialize and have fun. We pride ourselves on our students' academic achievements, our athletic programs and our many cultural activities.

The South Hull School Code of Conduct and the Anti-Violence and Anti-Bullying Plan (AVAB) are put in place to promote safety and well-being in our school. Security at school is ensured through the practices of fire drills, lockdowns, lock-ins, and bus safety.

Many of our staff members are trained in First Aid and CPI (Crisis Prevention Intervention).

We promote a school practice of healthy eating as part of our school culture; Our staff strives to ensure that environmental awareness continues to be an important component of our school philosophy; this is promoted by recycling in every class.

South Hull school is fortunate to have a devoted group of parent volunteers who assemble on our Home and School Committee to organize fundraising events for our students and teachers. The South Hull School Governing Board works with great integrity to ensure that all decisions are taken in the best interest of all our students. South Hull School is at the heart and future of our great community.

Erick Tremblay, Principal

STUDENT TIMETABLE

7:40	Buses arrive
7:50	Entry Bell
7:55	Homeroom
8:00	Classes begin
8:00 - 8:50	Period 1
8:50 - 9:40	Period 2
9:40 - 10:00	Recess
10:00 - 10:50	Period 3
10:50 - 11:40	Period 4
11:40 - 12:30	Lunch
12:30 - 1:20	Period 5
1:20 - 1:40	Recess
1:40 - 2:30	Period 6
2:30	End of Day

SCHOOL CANCELLATION AND EMERGENCY DISMISSAL

To verify a school closure due to inclement weather, log-on to the Western Quebec School Board website wqsb.qc.ca. You can download the app through push notifications on [our WesternQC mobile app](#); or on our [@WQSB_Inclement Twitter page](#). Parents are required to supply the school with **current telephone numbers and email addresses**. An emergency contact card will be sent home and is to be filled out by a parent/guardian and returned to the school through the homeroom teacher.

HEALTH AND SAFETY

Please try and send "garbage less" lunches and use reusable or recyclable containers. Do not send any snacks and lunches containing peanuts/nuts/fish/seafood products as there are several students/staff with allergies. The teacher will inform you of any particular allergies in the classroom.

DAYCARE SERVICE

South Hull School has a daily "before and after" daycare program for students and provides service on professional development days. Rates are subject to change and subject to the rules and regulations governed by the MEQ.

Regular school days: 7:00 am – 7:50 am / lunch period / 2:30 pm – 6:00 pm

Professional Development Days: 7:00 am – 5:00 pm

Regular: 1 day a week on a consistent basis or more:

- **\$9.20** per day if registered and attending by September 30.

Sporadic: drop-in once in awhile:

- Before school cost is **\$3.00** per day; After school cost is **\$10.50** per day.
- For both morning and after school, the cost is **\$13.50** per day.
- Professional Development days the cost is **\$14.60**.

PD days are open to all students and are registered separately. Students must be registered in advance and the fee is non-refundable. The Daycare closes promptly at 5:00 PM for P.D. days. **Any parent or guardian who arrives after closing hours on any daycare day will be charged a late fee of \$3.00 per minute.**

SCHOOL GOVERNING BOARD

The Governing Board is a structure for the involvement of parents and staff in the management of the school. The Governing Board has decision-making powers and will work with the principal to meet the local needs of the students and the community. The Governing Board General Assembly will be held in September. More information will follow.

HOME AND SCHOOL COMMITTEE

The Home and School Committee works closely with the Governing Board. They provide extra-curricular and fundraising activities that are essential to building school-spirit. Parent involvement is welcome.

EDUCATIONAL ENVIRONMENT

The South Hull School Community wishes to create a climate where: every student has the right to learn in a safe, clean environment; there is an atmosphere of respect and school values; lifelong learning and cultural diversity is fostered; all individuals including students, parents, teachers and staff, accept responsibility for ensuring school success. All partners share a common vision and work in a collaborative, cooperative manner; a shared leadership model promoting "risk taking".

REPORTING METHODS

Parents will be provided with information about their child's learning, behaviour and competencies on four separate occasions with one Progress Report (October) and three Report Cards (November, February and July). At the end of each term, parents will have access to report cards on the Parent Portal. Parent-teacher interviews are held in November for all students. March interviews are held for students who are experiencing difficulties. The school encourages parents and teachers to maintain regular communication.

HOMWORK ASSIGNMENTS

Regular homework teaches children a sense of responsibility and provides an essential link between home and school. Include homework time in your child's daily schedule along with all other activities. **Parents should be** providing a quiet place for reading and doing homework; choosing times when you will be available to help; asking questions about the work; reading instructions making sure they understand. **Please note that if you choose to vacation outside the school's scheduled vacation time, teachers will NOT MAKE-UP EXAMS OR ASSIGNMENTS.**

HEALTH SERVICES

We have a CISSSO nurse assigned to us and can be contacted as required. **Accommodations cannot be made for sick children at school.** Students will be sent home if they exhibit any symptoms.

HEAD LICE

It is the responsibility of the parent to remove lice and nits and to check for head lice on a regular basis. Students can return to school once their hair is thoroughly free of lice and nits. During the school year, your child's hair may be checked by school staff to help control the spread of head lice. Should children have head lice at school, parents will be called to pick them up.

MEDICATION

Medication should be taken at home, however; if this is not suitable, it is Western Quebec School Board policy that staff will only administer medications with a **doctor's prescription and the written consent of parents.** Parents must bring the medication to the main office of the school to fill in the required consent form.

MISSING AND LOST ITEMS

Please remind your child to check the "lost and found" regularly. Label clothing for easy identification. The school is not responsible for replacing lost, stolen or damaged items. **At the end of the school year, you are responsible to collect your child's items before the last day of school as they will not be retained over the summer.**

LIBRARY

Your child is permitted to borrow one English book and one French book per weekly visit to the school library. Should the book be lost or stolen, parents will be advised on the amount of the fee for the replacement cost of the book. Students will not be permitted to borrow any books until lost books have been returned or fees have been paid.

TECHNOLOGY

Classrooms are networked and have access to the Internet. Check out our website at southhull.wqsb.qc.ca. The website will be updated regularly, please check for newsflashes, newsletters, important documents, etc. You can also follow us on Twitter @wqsb_southhull

CODE OF CONDUCT

Declaration of Principle to Prevent Bullying and Violence

At South Hull School, we are committed to promoting a healthy and safe environment for all. We do not tolerate bullying or violence of any kind, and such behaviors will be treated punctually and seriously.

At South Hull School, we are open and respectful of differences, and believe everyone has a place. Our staff is committed to supporting students and working together to resolve conflicts peacefully.

Disciplinary Measures

Our school's Code of Conduct supports students' autonomy, ensures they are safe and that their needs are met. It is the students who help to create a climate conducive to learning, and it is therefore important that they respect the orientations of our success plan and the values advocated by the school: success through respect, equity, commitment and collaboration.

Our approach is one that is educational and non-coercive, which encourages appropriate behavior. Logical consequences are an opportunity to teach and reflect, not to punish.

The following range of consequences is available to school personnel following a breach of the Code of Conduct:

- Discussion with Teacher, Educators, Daycare Technician, Behavior Technician, or Principals
- Written reflection/performance of restorative gesture
- Detention to complete classroom assignments or make up for lost instructional time
- Meeting with parents
- Referral to resource personnel (PIT), or additional educational services
- Withdrawal of privileges and participation in certain activities
- Suspension from school, whereby the student does not come to school according to the Authority of the Education Act
- Involvement of, or referral to, outside agencies e.g., CISSSO, DPG, Police
- Expulsion from the school board

Students: Have the right to...

- Feel safe at school
- Freedom from physical and verbal harassment
- Assistance from teachers to ensure individual success
- A school climate that encourages respect, caring, and support for others

Students: Have the responsibility/expectation to...

- Be punctual, attend regularly and complete assigned work
- Respect the rights of other students and staff members
- Engage in safe and responsible behaviour at all times (including when on the bus or outside)
- Wear appropriate clothing

Teachers: Have the right to...

- Expect appropriate behaviour in the classroom, throughout the school, and in all other educational settings (on the bus, school trips)
- Receive support from administration and parents in the performance of their duties
- Expect cooperation from all students to help create a positive learning environment
- A respectful work environment

Teachers: Have the responsibility/expectation to...

- Be fair and consistent when interacting with students
- Inform students of expectations of acceptable behavior
- Report progress and conduct to administration and parents
- State the learning objectives of each lesson
- Plan, implement and evaluate an effective program for all students

Parents: Have the right to...

- Expect that classes will be conducted in an orderly manner
- Receive regular communications from the school
- Discuss with the school any concerns regarding their child
- Expect a safe and supportive environment for their child
- Be treated in a respectful manner
- **Parents: Have the responsibility/expectation to...**
- Encourage positive attitudes in their children towards school, learning and behavior
- Ensure regular and punctual attendance
- Be their child's advocate
- Be respectful when communicating with the school.

School Rules and Regulations

School Access: Students are permitted access to the school yard beginning at 7:40 a.m.

At all other times, parents, students and visitors must enter the building through the main entrance **ONLY**. All visitors must report to the office and receive and wear a visitor's pass before proceeding to any other area of the school. Any parent that is volunteering in class or for a school trip must provide administration with an up-to-date Security Background Check and adhere to the school rules and regulations. Parents collecting students must wait in the foyer for their children.

Attendance and Punctuality: Punctuality is important, and it is the responsibility of our parents to ensure students are on time for school. All students entering after 7:50 a.m., must report to the office to verify their attendance. Requests for early dismissal (i.e., medical appointment) require parent/guardian contact with the office. Any changes to student end-of-day routines must be called into the office at 819-684-6565 or emailed to the secretary before 2 pm at southhull@wqsb.qc.ca.

In accordance with the Education Act, the Principal must report chronic absenteeism to Youth Protection.

Absences: Must be confirmed by phone or documented by parents/guardians in writing. If a parent/guardian is unable to speak directly to staff, please leave a message on the answering machine.

Appropriate Dress:

- Students are expected to dress appropriately for the weather
- For safety reasons, students should have proper indoor and outdoor shoes
- Students are expected to dress in an appropriate manner. No messages with profanity, drugs, alcohol, hate messages or any other subjects deemed to be offensive will not be allowed at school.

Behaviour: Students must show respect for self, others, and property. It should be reflective of a safe school environment. Therefore, the following will apply:

- No weapons or weapon-like devices including toys
- Absolutely no fighting
- No rough play and/or physically or verbally abusive behaviour
- Follow the routines established by staff
- Demonstrate socially acceptable manners
- Seek staff assistance to resolve conflicts.

Appropriate Language: Students are expected to demonstrate socially acceptable language. Therefore, the following will apply:

- No profanity
- No suggestive comments including sexist, racist, or provocative comments
- No rude or challenging comments or gestures.

Bullying and Acts of Violence: Please refer to our Anti-Violence / Anti-Bullying Plan.

Buses and Bus Behaviour: The behaviour and expectations of students on the school bus are the same as those during school. Students must adhere to the following requirements in the interest of safety for all passengers. Failure to do so may lead to the suspension of riding privileges:

- Remain in their seat at all times
- Use appropriate language
- Avoid distracting the driver by creating unnecessary noise or uncooperative behavior
- No eating or drinking on the bus
- Demonstrate acceptable behaviour which respects rights of the driver and other passengers.

The driver is in complete charge of the bus and passengers at all times. If any of the above outlined Code of Conduct rules are violated, the driver will report the problems to the Principal.

Electronic Devices: Electronic devices are not permitted by students on the bus, on school property or at outside school events. If found, these will be confiscated, and it will be the parents' responsibility to pick up these devices from school.

Summary and Conclusions

The Code of Conduct is required to ensure that students, parents and staff all understand the standards we expect at South Hull Elementary School. The discipline policy must be flexible enough so that we are positioned to be fair and sensible in our relationships with students and others. It is not our intent to have rules for everything; however, appropriate consequences are needed for inappropriate behaviour. We sincerely hope that these words help to communicate and to clarify our Code of Conduct. Please take the time to discuss the expectations outlined in the Code of Conduct with your child. Thank you.

MAJOR OFFENCE FORM

Date : _____

Ticket # _____

Student Name: _____

Homeroom : _____

Dear parent(s),

This letter is to inform you that your child has had unacceptable behavior for:

- Bullying Defiance
- Intimidation Physical Violence
- Rudeness Stealing
- Vandalism Verbal Aggression
- Other : _____

DESCRIPTION OF THE INCIDENT :

APPLIED CONSEQUENCE :

- Written reflection completed at home with parent(s) that is signed and returned to school
- Internal suspension during lunch hour; a written reflection will be written at this time
- External suspension for one day with work to be completed with behavior contract put in place upon return

Date of the measure put in place: _____ Date of Return to School: _____

When returning to school, the student

- must meet with principal must be accompanied by their parents
- must hand in suspension work must apologize to: _____

We look forward to working with you to quickly correct this behavior.

Principal

Staff Member

Parents Signature: _____

Date: _____

N.B. This sheet must be signed and returned to the school the next day

GOLDEN TICKET ~ BILLET D'OR

Name: _____

Homeroom: _____

Date: _____



You were Being Golden by:

- Being polite with your words/actions
- Being helpful to a friend or adult
- Respecting the environment
- Cooperating and being honest
- Using appropriate strategies to resolve conflict
- Respecting school rules
- Other: _____

You were seen Being Golden by:

Supervisor: _____



PLEASE HELP US FILL UP THE BUCKET FOR A SPECIAL DAY!